

VOLUNTEER AGREEMENT

Dogs In Brazil (DIB) appreciates your service and we will do our utmost to ensure that your volunteer experience is rewarding, productive and safe. We are committed to respecting your skills and individual needs within the limitation of these requirements. We ask your cooperation in following these rules.

1. **Come prepared to volunteer. Understand the Brazilian climate can be hot and humid with a variety of insects that can carry diseases. It is the volunteer's responsibility to ensure vaccinations are in compliance with national advised precautions for Rio de Janeiro state. Proper bug repellent, work attire and sun screen is a must. Closed toe shoes and/or waterproof footwear while working in kennels and bath house is required. If allergic to latex, please bring your own gloves.**
2. Volunteering at DIB involves long hours and hard work, typically starting at 6am and ending around 10pm. If at any time, you are not feeling well, advise the staff immediately and take breaks to rest and rehydrate. Volunteering at DIB is not a holiday/vacation. You may also be exposed to severe animal distress and even death.
3. Follow staff instruction and complete duties as assigned. Ask for help, as needed. Report possible hazards or unsafe activities to staff. Your safety and the safety of the animals are our number one priority. If you do not comply, you will be asked to leave
4. Volunteers will be given overnight accommodation in the house. Understand that leaving the property especially at night is dangerous. Brazil is known for its crime. DIB will not be responsible for an damage or injury caused by or inflicted upon volunteers while in Brazil.
5. Health and Hygiene – If you are ill, refrain from volunteering. Proper hygiene is required as you may be working with sick dogs or handling their food and medicines.
6. Only DIB staff to operate vehicles unless you have an international drivers license and well versed in Brazilian traffic laws. DIB staff approval is required.
7. Harassment of any kind is not tolerated by staff or volunteers. Any behavior intended to create discord or restricting volunteers or staff from working will not be tolerated. Report incidents immediately to staff.
8. Anyone under the influence of drugs and/or alcohol will not be permitted to volunteer.
9. Before committing to volunteer, disclose any medical conditions, physical limitations or dietary requirements to DIB staff. We make all reasonable accommodations and advise or any concerns volunteering
10. Volunteers must be at least 18 years of age
11. All volunteers must complete the Volunteer Agreement and Application forms which will be reviewed by DIB staff and approval is on a cases by cases basis. DIB can deny volunteer approval without reason.

I have read and understand my responsibility to follow these rules while I am a volunteer for Dogs In Brazil. If I am ill, I will refrain from volunteering. Any injuries will be reported immediately to staff. I understand that I will be asked to discontinue volunteering and leave the premises if I do not follow these requirements and show good judgment.

Volunteer Print Name: _____ **Date:** _____
Address: _____ **City** _____ **State/Zip** _____
Volunteer Signature _____ **Phone** _____ **Email** _____
Organization/Group Name: _____ **Employer** _____
Emergency Contact Name: _____ **Phone:** _____

VOLUNTEER INFORMATION:

Section 1: Volunteer Personal Information

Today's Date _____

Male _____

Female _____

Date of Birth _____

Name (Last) _____ (First) _____ M.I. ____ Suffix ____

Address _____

City _____ State _____ Zip Code _____ Country _____

Phone (work) _____ (home) _____ (other) _____

Email _____

Employer: _____

Title: _____

Address: City, State, Zip Code, Country

Years with Company: _____

Student: _____

No, yes – if yes, indicate school, program, projected graduation year

Do you have any Special Medical Conditions that we should be aware of?

_____ Emergency Contact Name
_____ Relation _____ Phone _____ email: _____

Have you ever been convicted of a crime? Yes No, If so, please explain:

Section 2: Please indicate your reason(s) for volunteering at DIB.

Will you need verification of volunteer hours? Yes No (see Volunteer Hours form)

Section 3: Volunteer History

Have you volunteered with us before?

No Yes

Date last volunteered _____

Please tell us your volunteer history with other organizations: Name, location, dates, hours, activities completed

Section 4: Volunteer Interests Please mark each activity in which you would like to participate. Kennel Cleaning, Feed Prep, Medicine prep/application, Grooming, Facility Maintenance, Housekeeping, Cooking, Rescue, Other: If you do not see an opportunity that interests you _____

Section 5: How Did You Find Us

Please tell us how you learned about Dogs In Brazil. Select all that apply. Friend/Family, Co-worker, Facebook, Twitter, Dogs In Brazil website, Other: _____

Section 6: Availability: Provide a time period that you are available to volunteer.

Section 7: Skills and Experience

Please list any special skills and/or experience and list any limitations that you that you feel would affect your volunteer activity at DIB.

Section 8: Languages

Please list any languages in which you are fluent in speaking or reading/writing

Language Fluent Speaking Fluent Reading/Writing

English

Portuguese

Spanish

Other:

I certify the information provided above is true and accurate to the best of my knowledge. I certify that I am at least 18 years of age.

Any falsified information could result in denial or cancellation of my volunteer application.

Print name

Signed

Date